



The Gateway to Lake Tillery

ADOPT-A-STREET APPLICATION AND INFORMATION PACKET

Town of Norwood
Stanly County, North Carolina

ADOPT-A-STREET GENERAL INFORMATION

PURPOSE:

The Adopt-A-Street program enables community and civic organizations, as well as private businesses and individuals, to actively participate in enhancing the overall appearance of Town of Norwood streets. Volunteers adopt a street or one-mile segment or of a Town Council agreed upon segment and agree to remove trash/debris a minimum of four times per year for at least a two-year period.

WHO CAN ADOPT-A-STREET?

A Norwood resident, 18 years of age or older, who is willing to accept the responsibilities associated with the program and has the enthusiasm and dedication to make Norwood a better place to live can adopt a street. Examples include: Individuals, Businesses, Community and Civic Organizations, Neighborhood Associations, and Church Groups.

WHAT STREETS CAN BE ADOPTED?

Only town owned streets are considered and can be adopted in one-mile segments or agreed upon segments. Prior to completing the application and waiver form, the applicant must communicate with the Adopt-A-Street coordinator (Town Administrator or his or her designee) to determine which street segments are available. This information is entered on the application and waiver form.

WHAT IS REQUIRED OF VOLUNTEERS?

Volunteers commit to remove trash/debris along both sides of the adopted street for a two-year period. A minimum of four clean-ups per year are required (at least one every three months). Each person will be required to furnish and wear a safety vest and/or brightly colored clothing. Minors under the age of 18 must be accompanied by a parent or a responsible adult. Following each clean-up event, the contact person must notify the Adopt-A-Street coordinator as to the date and location of the clean-up and if trash pick-up is required. If quarterly clean-ups are not performed, the Adopt-A-Street signs will be removed and that street segment will be made available for others. Volunteers are encouraged to monitor conditions on their adopted street and report any problems to the Adopt-A-Street coordinator.

WHEN CAN CLEAN-UPS OCCUR?

Clean-ups can occur during daylight hours only. A minimum of four clean-ups per year are required (at least one every three months).

WHERE CAN CLEAN-UPS OCCUR?

Clean-ups occur along both sides of the adopted street. No work will be permitted in the street or median islands. Sidewalks and traffic lanes are to be kept open and unobstructed at all times.

WHAT HAPPENS WITH THE CONTAINED TRASH?

Volunteers will collect trash/debris and are encouraged to separate out recyclable items for drop-off at recycling centers. Place the contained bags and/or larger items in piles behind the sidewalk, or at back of curb if no sidewalk exists, and notify the Adopt-A-Street coordinator to schedule pick-up and the location of trash.

WHAT WILL THE TOWN PROVIDE?

In recognition of the trash/debris removal efforts, the Town will allow and install signs crediting participants for their commitment to the program and community (at participants' expense). The signs will be located at the adopted street segment.

Signs will be installed after the first clean-up event has been held and will remain in place for the designated adoption period of two years or in the event on non-performance.

The Town may provide trash bags upon request. Please contact the Adopt-A-Street Coordinator at 704-474-3416 or email: scott.howard@norwoodgov.com for further information.

After the clean-up, the Town will pick up the contained trash if needed.

WHAT LANGUAGE CAN BE PUT ON THE ADOPT-A-STREET SIGN?

There are four options for the language on the Adopt-A-Street sign:

- Option 1: The name of the entity.
- Option 2: The name of an individual.
- Option 3: The phrase "Friends of ...(name)".
- Option 4: The phrase "Family of ...(name)".

Only two lines of text are permitted with a maximum of fourteen characters per line.

WHAT HAPPENS AFTER THE TWO-YEAR COMMITMENT?

The agreement is in effect for a period of two years from the date the Adopt-A-Street application and waiver is approved. At the end of this period, participants may renew their adoption status by submitting another application and waiver form. If a new form is not submitted and approved, the signs will be removed and that street segment will be made available for others.

ADOPT-A-STREET PROCESS

1. Contact the Adopt-A-Street coordinator (704-474-3416) to confirm that the desired street segment is available for adoption. If unavailable, other locations will be offered. This must be done **prior** to completing the application and waiver form. The assigned location is entered on the application and waiver form.

In addition, have the Adopt-A-Street coordinator review the proposed language for the sign. This must also be done **prior** to completing the application and waiver form. The approved language for the Adopt-A-Street sign is entered on the application and waiver form.

2. Complete the application and waiver form on-line OR mail to:

**Town of Norwood
Town Administrator
Adopt-A-Street
PO Box 697
Norwood, NC 28128**

3. Once the application is approved, the first clean-up can be scheduled. Signs will be installed after the first clean-up event has been held and will remain in place for the designated adoption period of two years.
4. Following each clean-up event, the contact person must notify the Adopt-A-Street coordinator as to the date and location of the clean-up and if trash pick-up is required.

This program operates at the Town's discretion and may be discontinued at any time.

**Town of Norwood
Adopt-A-Street Application &
Waiver**

New Application_____ Renewal_____

Entity Name:_____

Contact Name:_____

Address:_____

City/State/Zip:_____

Phone:_____ Email:_____

REQUESTED LOCATION: (see application instructions)

Street Name:_____

From:_____ To:_____

REQUESTED LANGUAGE for ADOPT-A-STREET SIGN: (see application instructions)

Line 1:_____ (Maximum 14 characters)

Line 2:_____ (Maximum 14 characters)
(If renewal, sign will remain the same)

TERMS and CONDITIONS: Initial each line item (see application instructions)

_____ Indemnify and hold harmless the Town of Norwood from any claims of damages.

_____ Each person will be required to furnish and wear a safety vest and/or brightly colored clothing.

_____ Minors under the age of 18 must be accompanied by a parent or a responsible adult.

_____ No work will be permitted in the street or median islands.

_____ No work will be permitted beyond daylight hours.

_____ Sidewalks and traffic lanes are to be kept open and unobstructed at all times.

_____ A **minimum** of four clean-ups per year (at least one every three months) is required.

_____ Contact must be made with Adopt-A-Street coordinator after each clean-up.

_____ A two-year commitment is required. Agreement does not automatically renew.

I have reviewed this application and understand the Adopt-A-Street Program Requirements and agree to the terms and conditions of the program as stated.

Signature_____ Date_____

OFFICIAL USE ONLY:

The adoption period will begin_____ and run through_____

ADOPT-A-STREET APPLICATION & WAIVER INSTRUCTIONS

REQUESTED LOCATION:

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REQUESTED LANGUAGE FOR ADOPT-A-STREET SIGN:

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TERMS AND CONDITIONS:

Initial each line acknowledging you have read and agree with the terms and conditions.